

Families and Friends of JJ Nearing Meeting January 26, 2023 at 1PM

Attendance: Kaitlyn Boyko, Carly Haynes, Daniela Iacovone, and Beinta Hansen-Wong

1. Call to Order at 1:11pm

2. Adoption of Agenda

First: Carly Haynes

Second: Daniela Iacovone

All in favour, none opposed. MOTION carried.

3. Review & Adoption of minutes from November 16, 2022 meeting and December 1, 2022 meetings

Carly noticed we forgot to put in the vote to donate up to \$100.00 towards juice boxes for Compassionate Friends Fundraiser which was done that day but forgotten in the minutes.

First: Carly Haynes

Second: Daniela Iacovone

All in favour, none opposed. MOTION carried.

Actual cost for the juice box donation was \$58.56.

4. Financial Update - Daniela

Bank balance is \$13,887.28. Healthy Hunger payments are up to date.

5. Insurance update - Kaitlyn

We should have our invoice for the insurance by the February meeting which will be in the ballpark of approximately \$600.

6. Old Business

a. Poinsettias - Carly

Raised \$283.54

b. Compassionate Friends Cinnaholic - Carly

Raised \$481 through Healthy Hunger and Ashley was able to pass on some gift cards dropped off at the office by families. F&F donated the juice boxes to maximize funds raised.

c. Teacher Appreciation Coffee and Treat - Kaitlyn

Budgeted for \$350 and actual amount spent: \$237.81. Bought teachers cinnamon buns and Starbucks drinks. The personalized treat and delivery was much appreciated on the last Monday before Christmas break.

d. Winter Solstice Festival - Kaitlyn and Carly

Our Winter Solstice event took a turn as the weather dipped in the -30's. We had to pivot at the last minute and cancel the sleigh rides and switched our event to a fully indoor event. We hired Olaf to come and hang out and take photos with the

kids, parents ordered supper from Nitza's and we had a concession set up. We played The Grinch movie, had cookie decorating and reindeer food stations set up along with a few games. This was a break even event for us as we didn't charge for admission and we weren't sure how many would brave the cold and come out. Everyone who did show up had fun!

Lessons learned: Have movie in the library, it was hard to hear. Kids wanted to just run and play. Look at doing chips instead of popcorn next time and maybe an end of November, beginning of December event.

7. New Business

a. Pink Shirts for Pink Shirt Day - Carly

Pink shirt sales closed last night. We didn't mark up the kids shirts as we wanted to do it as more of an offering to get them out there rather than a big fundraiser, but we did mark up the adult shirts a bit to make a very small profit and cover the credit card and shipping fees, etc.. Order will be submitted Jan 27th and they should be ready within 10-14 days. We sold 42 shirts and made a profit of approximately \$51.00. We will update the exact number at our next meeting once we receive and pay the invoice.

b. JJN Spirit Wear Shirts - Carly

Families and Friends would like to buy each student in the school (Pre-K to Grade 6) a shirt. We received Marina and Darren's blessing to go ahead with the shirts. Number of students in the school is 392 and they are to show collaboration and school spirit in the community. We will do an order over Healthy Hunger so parents can size their kids and we will go to the classrooms and size kids on February 6th if there are kids who don't do it on HH. We plan to have the order in by February 8th latest and 4 week turnaround time for production. We compared 3 quotes and decided to go with Sportfactor which is about \$3,900. Discussion to approve up to \$4000 to be safe.

Motion made to purchase 392 shirts from Sportfactor for a dollar amount up to \$4000.

First: Carly Haynes

Second: Beinta Hansen-Wong

All in favour, none opposed. MOTION carried.

c. Update on Family Ski Night - Kaitlyn

Will not happen this year. We need to decide if it's something we want to look at booking for next year.

Kaitlyn will price out Edmonton Ski Club, Sunridge and Rabbit Hill and we will see which is the best fundraiser. Discussion about maybe this should be a fundraiser for the playground and maybe better attendance if people know it's for the playground. Further discussions will be had at the February meeting.

d. Fundraising with Playground Committee - Carly

We will be earmarking money from our account to get the playground fundraising off to a solid start. We will table this to a meeting at a later date once we have talked more with the Major Projects - Playground Committee.

Motion made to donate any future fundraising profits for the remainder of the year, with the exception of the Healthy Hunger hot lunch profits, to the Major Projects - Playground Committee.

First: Carly Haynes

Second: Daniela Iacovone

All in favour, none opposed. MOTION carried.

Motion is being put forward to earmark \$1,000 from our current budget to the Major Projects Committee- Playground.

First: Daniela Iacovone

Second: Beinta Hansen-Wong

All in favour, none opposed. MOTION carried.

e. Easter Purdy's Fundraiser - Kaitlyn

Package was sent this week in the mail with catalogs. We will need to set dates for when the fundraiser will run.

Motion is put forward to execute a Easter Purdy's Fundraiser.

First: Beinta Hansen-Wong

Second: Carly Haynes

All in favour, none opposed. MOTION carried.

f. Spring Dance? Spell-a-thon? - Kaitlyn

This is a big endeavor but seems like it would be a blast. We'd have to get school on board as well since it happens during school hours and teachers know words for their students etc. Kids will have a pledge form for words sent home. Kaitlyn will bring this up to Marina.

Motion to proceed with a Spell - A -Thon upon approval by administration.

First: Carly Haynes

Second: Beinta Hansen-Wong

All in favour, none opposed. MOTION carried.

Decided to do the spell-a-thon over a spring dance if we can as this would include the students during school hours. Some kids cannot attend due to extra curricular activities or other reasons for the dance so if we can we'd like to try something new.

g. Addressing Member's Email

We received a few emails from a Member expressing concern regarding the timing of our meetings, as well as our lack of online attendance options. This person has requested the following: "as a member, I'd like to make a motion that all Families & Friends meetings be held after the hours of a standard 9-5 job." Kaitlyn read as per the Families & Friends Bylaws under the section "Meetings of the Board", subsection i), "*At the discretion of the President, Members may participate in discussions and ask questions, but shall not be permitted to make, second or vote on a motion.*" Therefore the Member is not permitted to make this motion, however, we, as a Board, discussed the request. As a Board we

determine the frequency, timing and formats of our meetings. As we require full attendance of Board members to accomplish our duties, the meeting dates and times need to be set in accordance with Board members' availability. We have taken the Member's request into account, and after discussion between Board members, we will not be amending our set times and dates for the rest of the year.

h. Fundraising Ideas Moving Forward - Group Discussion

In-Dey-Go Cookie Dough, photographer mini sessions, Wilhauk, Kernels, 50/50 Raffle, Oilers Ticket raffle, online silent auction, WEM waterpark, a skate night, 3 on 3 hockey tournament, Oilers playoff watch party.

Carly will look into skate night for possibly March.

8. Teachers Wish List

a. \$3500 for iPads and Chromebooks - Kaitlyn

Discussion and no one had any issue fulfilling this for the teachers wish list.

Motion is put forth to motion up to \$3500

First: Carly Haynes

Second: Daniela Iacovone

All in favour, none opposed. MOTION carried.

b. Update on Board games/Math Games - Kaitlyn

Marina has already started to purchase games and will provide us with receipts once she's finished purchasing. The initial teachers wish list request was for \$1500 and the Board approved \$750. Discussion was had and we are good to raise the amount to the full \$1500 for these games.

Motion is made to amend the \$750 amount and raise it to \$1500 for games.

First: Carly Haynes

Second: Beinta Hansen-Wong

All in favour, none opposed. MOTION carried.

9. School Banner Update - Kaitlyn

All quotes received are looking more around \$500. A 7 foot double sided is \$450 plus \$50 for a design charge for a total of \$500 plus GST.

Motion is put forward to amend the amount from \$250 to \$525 for the 7 foot double sided flag, which will be purchased through Sportfactor.

First: Beinta Hansen-Wong

Second: Daniela Iacovone

All in favour, none opposed. MOTION carried.

10. Hot Lunch Update - Carly

All lunches and snack days have been scheduled for the year. We have raised a total of \$4,159.89 from September to January hot lunches with 12 more to go to the end of the school year.

Carly is assisting Mrs. Anderson with Shrove Tuesday orders and distribution. The school has asked us to purchase juice boxes for the pancake lunch and they will reimburse us.

We discussed providing hot lunches for the Osemwengie boys for the remainder of the school year.

Motion to purchase the Osemwengie boys hot lunch for the remainder of the school year.

First: Carly Haynes

Second: Beinta Hansen-Wong

All in favour, none opposed. MOTION carried.

11. Next meeting will be February 23rd at 1PM.

12. Adjournment at 2:57pm.